

What Must Be Uploaded/Updated on NYC/NYS Cooling Tower Registration Portals?

NY CITY Portal

(Documents Must Be Uploaded as per the following frequency)

Weekly/Monthly: Bacteria Results (Dip slide or HPC)

Quarterly: Routine Legionella Results and Tower Inspection Report

Semi-Annually: Cooling Tower Cleaning and Disinfection Report

Annually: Certification of Compliance Document

Other: Any of the above if performed outside of the set frequency due to required actions.

NY STATE Portal

(Portal Must Be Updated with the dates of service as per the following frequency. No documents are required to be uploaded at this time)

Weekly/Monthly: Bacteria Results (Dip slide or HPC)

Quarterly: Routine Legionella Results and Tower Inspection Report

Semi-Annually: Cooling Tower Cleaning and Disinfection Report

Annually: Certification of Compliance Document

If Situation Applies: Start date of system shut down, End date of system shut down, Date of Tower decommission.

Other: Any of the above if performed outside of the set frequency due to required actions.